

**Financial Course Planning Tool
Data Dictionary**

Field	Definition
A Term	Semester when courses are offered. Ex: 2126 = summer 2012; century , last two digits of year , month term begins
B Class Status	Shows whether a class is active "A" or cancelled "C"
C Subject	Course acronym
D Catalog	Course number
E Class Number	4-digit number unique to each section of a course. Necessary for students to register.
F Campus	Campus location where course is offered. (USG=Shady Grove; MAIN=Main Campus)
G Combined	Identifies the primary course of a cross-listed or combined course with a "P"; secondary courses are not shown in this report.
H Credits	Number of credits the course is worth.
I Freeze Enrollment	Enrollment captured on each term's "freeze date" or last day students are able to add courses.
J Total Credits	Total credits attempted per course. Freeze enrollment X credits
K Tuition Cost	Approved in-state undergraduate or graduate rate of tuition per credit. Rate is subject to change every fiscal year.
L Tuition Income	Income generated per course. Total Credits X Tuition Cost
M Instructor Salary	Instructor salary based on OSWP's (Office of Summer & Winter Programs) approved fiscal year salary rates.
N TA Salary	Teaching assistant salary (if applicable) based on OSWSP's approved fiscal year salary rates.
O Other Salary	Miscellaneous salary expenses.
P Dept. Transfer Salary	Salary amount if instructor chooses to receive salary via department transfer.
Q Total Salary	Total salary expenses. TA Salary + Other Salary + Dept. Transfer Salary
R Benefits	Instructor fringe .0778 of total salary. Total Salary X .0778
S OSWP	OSWP's administrative flat fee per course.
T Overhead	UMBC's 17% administrative overhead. Tuition Income X .17
U Other Expense	Miscellaneous expenses associated with a course.
V Net Expenses	Total expenses. Total Salary + Benefits + OSWP + Overhead + Other Expense
W Net Income	Total income minus total expenses. Tuition Income - Net Expenses
X 25% of Net	25% of the net income per course. Net Income X .25